



HEAD OFFICE
BMC HOUSE, NH-34,
CHUANPUR, P.O:CHALTIA,
BERHAMPUR,
DIST:MURSHIDABAD,
PIN - 742101

Ref No. BGVB/HO/P & D/ 8086(12) /2013

Date: 20.12.2013

Notice inviting quotation/rate for printing and supplying of bank's standard Forms/Books/Registers

Sealed quotations are invited seeking rates of the printing materials as per list attached from approved/reputed/experienced printers/suppliers on or before **04.01.2014**.

The interested printers/suppliers/firms can either submit their quotation in person at banks Head Office (at letter receive section) on any working day during office hours or may sent by post so that the same reaches this office within the stipulated date. The quotations will be opened on **04.01.2014 at 3:00 p.m.** The interested printers/suppliers/firms may be present during opening of such quotations.

Terms and conditions

01. **Quotation Rate will be considered on L1T1 basis.**
02. Rates are to be quoted **only** in the prescribed annexure attached with this Notice .
03. Those printers/suppliers/firms who are not enlisted and or approved printer of this Bank or who are yet to do any printing job with this bank should submit credentials in support of doing similar jobs.
04. After expiry of the above time schedule no quotation will be accepted.
05. Banks reserves the rights to accept or cancel bid, unilaterally without assigning any reason prior to placement of supply order/signing of contract without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) for the cause of banks action and no further correspondence will be entertained regarding the matter.
06. Supply of the articles is to be made in due time and any deviation/delay may attract penalty/Black Listing and earnest money may be forfeited.
07. The printing materials are to be supplied in eleven different Regional Offices and Head Office.
08. The rate/s will be **inclusive of delivery charges** but exclusive of VAT/Tax etc.
09. For claiming VAT, Registration No. is to be mentioned.



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10. Materials will be rejected if any defect/deviation in quality from specification is found.
11. The interested printers/suppliers/firms while submitting quotation will have to pay an earnest money amounting to **RS.25000** (Twenty five thousand) only in the form of an a/c payee Demand Draft payable at Berhampur, favoring_ Bangiya Gramin Vikash Bank, which will be adjusted or refunded as the case may be. The printers who have already deposited such earnest money in the form of security deposit earlier and the amount is still at his credit, no such earnest money is required to be deposited.
12. Order may be placed to the approved printers/suppliers/firms for supplying printing materials as and when required.
13. Rate will be valid for next one year from the date of approval.

Detailed particulars of the Printing materials (ANNEXURE-1) is attached with the notice.

Sr. Manager (P&D)

Copy to:-

1. Notice Board at Head Office
2. All Regional Manager, for displaying the notice in their Notice Board for wide publicity.